

4 NOV 1964

MEMORANDUM FOR: Chief, Transportation Division, DL
THROUGH : Chief, Physical Security Division, CS
SUBJECT : Safety Requirements for Helicopter Landings

1. In order to provide the minimum safety for the handling of helicopters on the quadrangle at the Main Entrance of the Headquarters Building the following safety procedures and equipment should be initiated and installed:

A. The Building Security Branch, Physical Security Division should be notified on ext. [] At the same time the helicopter service is requested and an approximate time of arrival provided.

B. The Building Security Branch will then notify the McLean Fire Department and ask them to respond for standby service in case of an accident.

C. Two 150 pound dry chemical extinguishers on wheels should be obtained and stored adjacent to the existing guard building.

D. A reel with 250 feet of 1-1/2" hose should also be installed in this same area with connection facilities to the fire hydrant at this point. This hose should be equipped with a straight stream and spray nozzle combination.

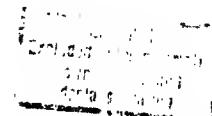
E. The guard force should have a sufficient number of individuals trained in the use of this equipment to provide assistance in the event that conditions make it impossible for the McLean Fire Department to respond in time.

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Ordered by
Ho. []
(2) 8-

CONFIDENTIAL



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2. The Physical Security Division will arrange to provide for those things in paragraph 1, 3 and E, if your office can arrange for the remainder of items contained in paragraph 1.

[redacted]
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CIA Safety Officer

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OS/PHYSD/Safety: [redacted] IBM (2 Nov 64)

Distribution:

0&1 - Adse.

2 - Safety

1 - PhySD (helicopter file)